

MAXWELL TRAVEL

Tel: 01822 854870 – 01752 295749 – 07855 275040 – 07831 230823

AIRPORT BOOKING FORM			
TRAVELLER NAME			
ADDRESS			
POST CODE			
TELEPHONE NUMBER			
MOBILE NUMBER			Mobile in use during holiday
No OF PASSENGERS	ADULTS:	CHILDREN:	
LUGGAGE	CASES:	HANDHELD:	
Please note: Standard luggage is 1 case & 1 handheld per passenger. If there is any additional luggage to be carried please contact the office, (i.e. Golf Clubs etc.). Customers are asked to supply their own child seats if possible.			
TRAVEL INFORMATION: OUTWARD JOURNEY			
DEPARTURE AIRPORT			TERMINAL:
DEPARTURE DATE		FLIGHT TIME	
FLIGHT NUMBER		CHECK-IN TIME	
PICK UP TIME	We will advise you of a suggested pick-up times and journey details.		
TRAVEL INFORMATION: RETURN JOURNEY			
ARRIVAL AIRPORT			TERMINAL:
DEPARTURE AIRPORT			
FLIGHT NUMBER			
ARRIVAL DATE IN UK		Please note: The return pick-up time is normally 30 mins after the scheduled arrival time. If your flight arrives early, it may not be possible for the driver to advance the pick-up time.	
SCHEDULED ARRIVAL TIME			
CUSTOMER SIGNATURE	TOTAL COST:		
	DEPOSIT:		
	BALANCE:		

PLEASE NOTE:

A non-refundable deposit of 25% must be paid at the time of booking.
The balance must be paid in full by cash or cheque two weeks before the date of the journey.
Please make cheques payable to: **G & M Travel Limited.**

PTO TO READ AND SIGN THE TERMS AND CONDITIONS

**Maxwell Travel is operated by G & M Travel Limited, Company Number: 9775737.
Registered office: 2 Woodford Avenue, Plympton, Plymouth, Devon, PL7 4QN.**

TERMS AND CONDITIONS

Maxwell Travel will confirm all travel details in writing of which the customer must return a signed copy to confirm the booking. If there has been any change to your travel details Maxwell Travel must be informed in writing. Maxwell Travel cannot be held responsible for any missed flight/sailing if the wrong information has been provided. It is the customer's responsibility to ensure that all return dates/times are correct, if the wrong information has been provided there will be an appropriate charge I.E. the cost of a single journey. Waiting time will be 80 minutes after the scheduled landing time, if the flight is delayed or coming through arrivals takes longer there will be a charge of £12 per hour or part of thereafter.

Maxwell Travel will inform the customer of a recommended pick-up time, if for any reason the customer wants to leave later or is not ready to travel at the recommended pick-up time the company cannot be held responsible for any missed travel connections I.E. flights or sailings etc. Maxwell Travel will endeavour to get you to and from your destination on time but cannot be held responsible for any unforeseen road conditions such as road congestion, Acts of God, accidents, breakdown or other circumstances beyond our control and no liability can be accepted for any missed flight/sailing.

Maxwell Travel will refuse to transport any person deemed unsuitable for travel I.E. under the influences of alcohol or drugs etc. If vehicles are soiled in anyway the minimum charge will be £50. If there is any damage done to the vehicle the customer will be invoiced for the repairs.

A reasonable amount of luggage (1 suitcase and 1 handheld per customer) will be transported free of charge, if for any reason you take more luggage an additional charge may apply. If any items are fragile they are carried at customers own risk. Guide and hearing dogs are carried free of charge, other animals can be transported providing the owners have a suitable cage. These animals will be deemed as an extra passenger and will be charged accordingly.

Passengers may from time to time find that they are sharing the vehicle. However, sole occupancy is part of the company's policy and is automatic at time of booking.

Payment terms

A 25% non-refundable deposit paid at time of booking and the balance is due 14 days before travel. Payment can be made by way of cheque made payable to G & M Travel Limited or by BACS to Sort code 77-09-21, Account number 33771960.

Once the final payment has been made if you cancel the booking no refund will be given this can be claimed from your travel insurance in most cases.

Customer Signature

Date